CHARM 2012
The 5th International Workshop on Charm Physics
14 - 17 May 2012
http://www.phys.hawaii.edu/charm2012

Third Bulletin

CHARM 2012 is organized by the University of Hawaii High Energy Physics Group and is sponsored by the University of Hawaii and the U.S. Department of Energy.

Arriving: You will arrive at the Honolulu International Airport, which is about 13 km from Waikiki and about 15 km from the University of Hawaii Manoa Campus (UHM). You can take a taxi to Waikiki or UHM for about $40, or you can arrange for a shuttle. Please see the Transportation link of the CHARM2012 web site for more detail (www.phys.hawaii.edu/charm2012).

Location: CHARM2012 will be held in the Imin Conference Center at the East-West Center, Jefferson Hall, 1777 East-West Road, Honolulu, Hawaii 96822, which is adjacent to the campus of the University of Hawaii at Manoa (http::/manoa.hawaii.edu/campusmap/uhmmap.pdf) and approximately 4 km from Waikiki. Transportation to and from hotels in Waikiki will be provided each day. The meeting location is only a short distance from Lincoln Hall for those staying there.

Workshop Hotel Bus Pickup Times: Bus pickup times Monday, May 14 - Thursday, May 17 are:

Hokele Suites	7:30 AM
New Otani	7:55 AM
Ala Moana Hotel	7:30 AM
Aston Waikiki Beach	7:55 AM

Buses will be in front of the hotels. Please be prompt. Buses will leave from the Conference Center after the workshop on May 15 and 17 at 17:45, after the Reception on Monday, May 14 at 20:00, and after the Banquet on Wednesday, May 16 at 20:30.

Four Day Bus Pass: The ABC stores in Waikiki sell a special four day bus pass (unlimited rides) for the Honolulu bus system for $25.

On-site Registration: On-site registration will begin at 8:00 AM on May 14, 2012 in front of Jefferson Hall. When you register, you will receive your name badge which will admit you to the workshop sessions, and your reception and banquet tickets and those for your guests. Remember that for those paying at registration, payments may be made by credit card (VISA or Mastercard) or by cash in US dollars. The registration fee for those paying after April 16, 2012 is $375.

Social Events: There will be a reception and banquet dinner. The reception will be held on the terrace of Jefferson Hall at the East-West Center on May 14, 2012 at 6:30 PM. The banquet will be at Jefferson Hall on May 16, 2012 at 6:30 PM. These are included in your registration fee, and you may buy extra tickets for accompanying persons.

Lunches Lunches will be provided at Jefferson Hall since much of the food service at UHM will be shut down since the semester will have finished.

Wireless: Wireless internet access will be available in the meeting rooms. Information to use the wireless access will be available at registration.

Imin Conference Center Business Center: Two computers are available on the second floor of the Imin Conference Center for your use, but there is no printer available.

Speakers Information: The Charm2012 conference will be using the Indico system for the timetable and to enable speakers to upload their talks. You will be notified by email how to register.

Only Microsoft powerpoint and pdf formats of your talks will be accepted (PDF is preferred.)

Deadline for uploading talks: Talks will be downloaded to the presentation system one hour prior to the start of each session (morning and afternoon), so be sure to upload your talk at least one hour before the session in which your talk will be given.

It will also be possible to copy them using a USB memory stick at least 30 minutes before each session. Because of the tight schedule, no private laptops may be used.

If you experience any problems or need assistance with your indico account or talk submission, please contact us at charm2012.phys.hawaii.edu.

Proceedings: Information concerning proceedings is posted on the CHARM2012 web site. The deadline for receiving proceedings contributions is Sept. 1, 2012.

Sun: Beware! The sun will give you a sun burn very quickly (but not inside the lecture room). If outside, use sunblock lotion.